

CLA Family Referral Form

REFERRAL POLICY: Referrals are acceptable only for **first time families** – (families that have not previously had a child attend CLA.) Credit for referrals will be applied to your tuition account upon enrollment of each Christian family that enrolls within one year of your referral.

- 1.) One or both parents of the referred family must be a born again Christian.
- 2.) Referral form must be filled out, dated, and returned to the school office by the CLA family **BEFORE** the referred family has their interview.
- 3.) To be eligible for a referral credit, the CLA family must have attended CLA for at least one full school year.
- 4.) The referral credit is \$500. (If attending full year) \$250 (half the year).
- 5.) A credit of \$250 will be issued to your account on Dec. 15th and \$250 on April 10th.
- 6.) There is no limit on how many families a CLA family can refer.
- 7.) In the event that two families refer the same family, the credit would go to the family who turned in their referral form first. The referral is good for up to one year after the form is turned in to the office.
- 8.) Once the referred family enrolls and verifies your referral, a confirmation of credit will be sent.
- 9.) Additional referral forms are available in the office upon request or can be downloaded from the CLA website.



FAMILY REFERRAL FORM AND APPLICATION FOR CREDIT

Your Family Name _____

Turned into the Office – Date _____ Time _____

Family Name you are Referring _____

Their Address - Street _____

City _____ Zip _____ Phone _____

Names and Ages of Children _____

Would you like CLA to contact the family? (circle one)

Yes

No